

Finance and By-Laws Meeting Minutes February 28, 2023

Meeting called to order: 9:30 a.m.

Committee Members Attending: Nancy McLemore (chairperson), Samantha Quarless-Ruiz, Ed Schafer, Michelle Collette, Nan Daniels and Deron Johnson.

The purpose of the meeting was to present and approve a six-month budget from April 1-September 30, 2023. The budget was passed and it can be viewed at the Local 3642 office located at 117 Edinburgh Dr. Cary, NC 27511.

The Finance and By-Laws Committee, headed by Nancy McLemore, is doing a superb job of creating a workable budget that saves our Local money. Our membership numbers are rising and becoming more stable so we are seeing more consistency and consequently formulating a budget in the future should be that much more simple.

Items discussed during the meeting:

- 1) Almost \$11,000.00 was saved through Tammy's negotiation of a new lease.
- 2) During the periods Tammy is away at bargaining CWA National pays her salary and expenses so that, in turn, saves the Local money.
- 3) We have streamlined the dues collecting process in cooperation with District 3 staffing and our use of Aptify (system used for registering and tracking members' status) which also saves the Local funds. The Local's process of tracking members has proved more efficient than any other Local in District 3.
- 4) We had budgeted \$1250.00 for a new CPU for the EVP use, but by comparing prices and specs online, we were able to purchase a Dell processor for \$700.00.

It's important for the members to know, through President Tammy Scott's leadership, and working with the E-board and Finance Committee, we've strived to save and use the member's money wisely. If you have any questions, please do not hesitate to call us at 919-650-3773.

The budget was unanimously approved by the Finance and By-Laws Committee.