

Safety Meeting
February 8, 2022
12:00 p.m.-12:30 p.m.

Attendees: Tammy Scott-CWA President, Greg Innocence-Facility Manager, Peter Sprague-Safety Chairperson unable to attend due to Mando being implemented.

We discussed the new cleaning procedures that have been implemented since our last meeting on October 25, 2022. The company has hired two additional cleaning people, so they are up to eight cleaners at this time.

The company is cleaning all workstations twice a week at night in order to create less disturbance to the agents working. They are also cleaning the chairs once a month instead of once a quarter. The company is spending \$1000.00 a month supplying masks, cleaning solutions, disinfectant wipes and are still doing additional cleanings to the restrooms.

They are hoping to have New Hire OBRs transition to HBRs sometime in March 2022. They currently have over 100 agents that are waiting to transition. That will allow a lot of free space on the sales floor. They will continue to allow the New Hires to transition after four months if performance goals are obtained.

We also talked about the vandalism to equipment and destruction of company property which is grounds for instant termination. The company has found many positions that have been vandalized, especially with wiring.

We talked about the conditions of Gregson Drive during the past weather events. Greg advised they called over and over to the Town of Cary who is responsible to maintain that road. They advised due to being short staffed, they would do their best to try and clear when inclement weather takes place.

The company hired an outside business to do the parking lot which looked great in advance of the last storm. They also will be sanitizing all doorknobs, tables and surfaces twice a day. Greg advised that they have overflow rooms to allow agents to use during busy times to allow for more social distancing.

The company will continue to follow all CDC guidelines with Covid-19. The company will follow all mandates that are implemented for people who are having to work in an office environment. The company will notify the Local of any changes.

Tammy Scott
President CWA Local 3642