Finance and By-Laws Committee Meeting
May 18, 2026

e-Board Members Present: Tammy Hux, Treasurer

Committee Members:
Nancy McLemore-Chairperson
Ed Schafer
Nan Daniels
Samantha Quarless Ruiz
Michelle Collerette

Meeting Convened at 9 a.m.

1. The committee verified that the financial report from the Treasurer and the Local Quick Books report reconciled with Wells Fargo bank statement, along with the amounts in the vouchers. An audit was conducted to reconcile financial records from the months of February, March and April 2026. A few discrepancies were found but were quickly fixed.

2. The committee is requesting more details be provided when filling out vouchers. This is super important if we are ever audited by an outside entity, we want everything in order.

3. The committee review the current budget against what the Local actually spends. The committee determined that the Local leadership consistently stays under budget.

4. The committee agreed to meet again August 10, 2026. At the next meeting we will continue to audit and reconcile the financial report. At this time, we will work on the budget for the next six months.

The meeting was adjourned at 4:00 p.m.