

Finance and By-Laws Committee Meeting for CWA Local 3642

October 27, 2025

E-Board Members Present: Tammy Hux, Treasurer

Committee Members: Nancy McLemore--Chairperson
Ed Schafer
Michelle Collettere

Meeting Convened at 9 a.m.

1. We reviewed the current budget to determine if we would need to make any changes to our next budget. It was determined that we could use the current method of calculating the budget for the next six months.
2. The committee verified that the financial report from the treasurer and the Local Quick Books report reconciled with its Wells Fargo bank statement, along with the amounts shown on the respective vouchers. An audit was conducted to reconcile financial records from the months of July, August and September of 2025. There were no discrepancies found.
3. Please be advised Local 3642 consistently stays below our projected budget.
4. The committee agreed to meet next on January 26, 2026. At the next meeting we will continue to audit and reconcile the financial report.

The meeting was adjourned at 4 p.m.