

Finance and By-Laws Committee Meeting

March 31, 2025

e-Board Members Present: Tammy Hux, Treasurer

Committee Members: Nancy McLemore, Chairperson
Samantha Quarless-Ruiz
Michelle Colletterte
Ed Shafer
Nan Daniels-Unable to attend

Meeting Convened at 9 a.m.

1. A semi-annual budget was created by the Finance and By-laws Committee for April 2025 to September 30, 2025. The committee agreed that a six-month budget was easier to manage considering the changes taking place in the airline industry.
2. The committee verified that the financial report from the Treasurer and the local Quick Books report reconciled with the Wells Fargo bank statement, as well as with the amounts in the vouchers. An audit was conducted to reconcile financial records from the months of December 2024, January and February 2025. A few discrepancies were found but were quickly verified and corrected.
3. The committee agreed to meet again in June 2025. At the next meeting we will continue to audit and reconcile the financial report.

The meeting was adjourned at 4:00 p.m.