

Finance and By-Laws Committee Meeting

Aug 10, 2026

E-board Members Present: Tammy Hux, Treasurer, Deron Johnson, Executive Vice President

Committee Members: Nancy McLemore, Chairperson
Ed Shafer
Nan Daniels
Samantha Quarless Ruiz
Michelle Collette

Meeting Convened at 9 a.m.

Chairperson Nancy McLemore called the meeting to order. The first topic brought to the committee was a proposed scholarship offering from Local 3642 for our members and their immediate family members. The scholarship would have a \$6,000.00 value, \$3,000.00 per semester.

Although a name for the scholarship hasn't been chosen, it would be presented in memory of our colleagues who have passed away. Specific qualifications have not been completely assigned, but the committee did decide that it would be in charge of determining who wins the award and monitor all communications and questions regarding it. A scholarship email account will be created.

Qualifications that have already been agreed upon include, but are not limited to:

- The scholarship applies to higher education at an accredited university or college.

- Applicants have to be a CWA Local 3642 member in good standing with the union or an immediate family member.

- If a family member of the Finance and By-Laws Committee applied, that committee member would have to recuse themselves from the selection process.

- The scholarship award would be paid directly to the school the winner would attend.

More research will need to be conducted to determine further qualifications and processes. The Local's accountant will be consulted as to the financial and legal obligations of awarding scholarships. All committee members were in favor of the scholarship.

An announcement will be made at the Local's August 11 membership meeting concerning the tentative memorial scholarship proposal. If research and discussions with the Local's CPA determine a scholarship is feasible, there will be a vote from membership taken at our next meeting on September 8.

The next topic of discussion was the Local's next budget, beginning October 1. There will be a few

small changes. The total amount budgeted will be roughly the same. The budget now has a specific line item for our union consultant. Although this category is still under Office Expenses, it now has its own specific listing.

The Local also has a new insurance company for worker's compensation and office coverage, which resulted in a \$400.00 savings.

The Finance and By-Laws Committee audited the Local's finances for May, June and July 2026. All payment vouchers were compared to the Local's bank records and everything was in order. The Local is maintaining its budget, year to date, and all finances look good.

The committee will meet again during the fourth quarter.

The meeting was adjourned at 4 p.m.