

# **Finance and By-Laws Committee Meeting**

## **March 4, 2024**

e-Board Members Present: Tommy Hux, Treasurer

Committee Members: Nancy McLemore, Chairperson  
Samantha Quarless-Ruiz  
Michelle Collettere  
Ed Shafer

Meeting Convened at 8:30 a.m.

1. The committee approved that Tammy Scott's base salary will be paid by American Airlines going forward. She asked the committee for a vote about a payroll for her base salary and it was approved. The local would get charged 8% percent but that would still be a savings for her sick time and 401k match because it would now come from AA.
2. The committee also approved the costs for Sebrenda Clifton and Joan Newsome-White to attend to CWA 2024 Legislative and Political convention in Washington D.C. where they will be assisting in lobbying politicians on Capitol Hill for workers' rights legislation.
3. A semi-annual budget was created by the committee for April 1 to September 30, 2024. The committee agreed that a six-month budget was easier to manage considering the changes taking place in the airline industry.
4. The committee verified that the financial report from the treasurer and the local Quick Books report reconciled with Wells Fargo bank statement, along with the amounts in the vouchers. An audit was conducted to reconcile financial records from October 1, 2023, to January 2024. No discrepancies were found.
5. The committee agreed to meet again on June 3, 2024. At the next meeting we will continue to audit and reconcile the financial report.

The meeting was adjourned at 4:00 p.m.